



# **Environmental Policy Statement**

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**Carlson Wagonlit Travel**

|                          |                                 |                                  |                    |
|--------------------------|---------------------------------|----------------------------------|--------------------|
| <b>LINK TO STANDARD:</b> | <b>4.2 Environmental Policy</b> | <b>DOCUMENT OWNER:</b>           | <b>Tony Panter</b> |
| <b>EFFECTIVE DATE:</b>   | September 2014                  | <b>RESPONSIBLE ORGANIZATION:</b> | HR                 |

**Revision History**

| Version | Issue/ Revision Date | Revision History Details                | Author      | Reviewed by | Date        | Approved by  | Date        |
|---------|----------------------|---|-------------|-------------|-------------|--------------|-------------|
| 1.00    | 22-Aug-2012          | Original Document                       | Tony Panter | Tony Panter | 22-Aug-2012 | Sandy Moring | 22-Aug-2012 |
| 2.00    | 12-Nov-2012          | Revision following Management Review    | Tony Panter | Tony Panter | 12/11/12    | Sandy Moring | 12/11/12    |
| 3.00    | 04-Nov-2013          | Revision following Management Review    | Tony Panter | Tony Panter | 4/11/13     | Sandy Moring | 4/11/13     |
| 4.00    | 24-Sep-2014          | Update showing C Bowen ahead of next MR | Tony Panter | Tony Panter | 24/9/14     | Sandy Moring | 24/9/14     |
|         |                      |   |             |             |             |              |             |
|         |                      |   |             |             |             |              |             |

**Responsibilities**

To identify clearly the roles & responsibilities for this procedure

**References**

What are the references for this document? Is this process part of a bigger process?



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## 1- Environmental Policy Statement

Carlson Wagonlit Travel (CWT) is a professional and environmentally conscious organisation, which acknowledges the impact that our operations may potentially have on the environment. The Senior Vice President UK & Ireland has overall responsibility for the Environmental Policy and all directors will ensure that:

- CWT, as a multi-national Business Travel Management Company, commits to being environmentally engaged. Whilst identifying that it operates in a low environmental risk scenario, CWT recognises and accepts its responsibility as an employer for providing a safe, healthy working environment for all its employees in a sustainable environmental manner
- CWT is committed to care of the environment by preventing pollution and reducing waste
- CWT commits to continual improvement through a review of environmental performance which is recorded and reviewed periodically so as to advise when action is necessary to correct adverse trends
- CWT will fully comply with the duties placed upon it within the requirements of legislation, whilst at all times complying with, as a matter of best practice, the requirements and duties set out within approved guidance as issued by the Environment Agency and other organisations
- CWT is committed, through the implementation of an Environmental Management System, to improving environmental performance. This is achieved by setting objectives and targets that are reviewed annually and published throughout the organisation
- In order to ensure that environmental best practice is achieved, environmental performance is documented, implemented and maintained through the implementation of an environmental management system. All employees will be provided with the necessary resources, equipment, information, instruction and training to fulfil the requirements of this policy
- CWT will communicate this policy to all employees and sub-contractors and it will also be available to the public, thus promoting environmental awareness amongst our suppliers, contractors and partners by the implementation of operational procedures
- Seeking to work in partnership with the local community by behaving in a considerate and socially responsible manner and ensuring effective and expedient incident control, investigation and reporting
- The content of this Policy Statement will be assessed as part of the annual Management Review process, with the next meeting scheduled for October 2015.

Signed:



Chris Bowen  
 Senior Vice President United Kingdom & Ireland  
 Date: 24<sup>th</sup> September 2014